

SAMPLE LINE-ITEM BUDGET

Organization Name

Project Title

Project Duration

		Unit Cost				Requested Federal Funds	Cost-Share by Applicant	Program Total
		Unit	Number	Amount	Rate			
A	Personnel	months or years		salary (month or year)	% effort			
A.1	US-Based personnel							
A.1.1	Project Manager					0.00		0.00
A.1.2	Project Officer, etc.					0.00		0.00
A.2	Field Personnel							0.00
A.2.1	ie , etc.					0.00		0.00
A.2.2	ie , etc.					0.00		0.00
Subtotal Personnel						0.00	0.00	0.00
B	Fringe Benefits							
B.1	US-Based Personnel Fringe Benefits							0.00
B.2	Field Personnel Fringe Benefits							0.00
Subtotal Fringe Benefits						0.00	0.00	0.00
C	Travel	# people	# days	Cost	% effort			
C.1	Airfare international (from...to..., one way/RT?)					0.00		0.00
C.1.1	Per diem (Country/City)				100%			0.00
C.2	Domestic Travel Only							
C.2.1	ie local staff per diem for monitoring				100%			0.00
Subtotal Travel						0.00	0.00	0.00
D	Equipment (> \$5,000 per unit)	# units	unit cost					
D.1	(description, ie generators)					0.00		0.00
D.2	(description)					0.00		0.00
Subtotal Equipment						0.00	0.00	0.00
E	Supplies (< \$5,000 per unit)	# units	unit cost					
E.1	(description)					0.00		
Subtotal Supplies						0.00	0.00	
F	Contractual (Subrecipients, Subcontracts, and Consultant fees)							
F.1	Contractual Sub grantee #1 (NAME)							
F.1.1	Personnel							0.00
F.1.2	Fringe Benefits (if applicable)							0.00
F.1.3	Travel (if applicable)	# people	# days	Cost				0.00
F.1.3.1	Airfare (from/to, one way/RT)					0.00		0.00
F.1.3.2	Per diem (Country/City)					0.00		0.00
F.1.4	all else that applies, expenses separately							0.00
Subtotal sub grantee #1 (NAME)						0.00	0.00	0.00
Subtotal Contractual (all sub grantees)						0.00	0.00	0.00
G	Contruction							
G.1	(description)					0.00	0.00	0.00
H	Other Direct Costs							
H.1	All else that does not fall into above categories							0.00
H.2	Insert indirect/overhead costs here if organization does not have a NICRA							0.00
Subtotal Other Direct Costs						0.00	0.00	0.00
I	Total Direct Costs					0.00	0.00	0.00
J	Indirect Costs	(NICRA - final, provisional, predetermined) or de minimus flat rate of 10% of MTDC				0.00	0.00	0.00

K	Total Project Cost	(must match award amount)	0.00	0.00	0.00
---	--------------------	---------------------------	------	------	------